

**Hunt Club Community Association
Monday June 1, 2020 Board Meeting
Minutes**

Present: Brian Wade, President
Sue McCarthy, Vice President
Peter Foulger, Treasurer
Peter Brimacombe, Secretary
Directors: Christine Johnson, Lynette Joseph-Sankey, Abiodun Mosuro,
John Sankey
Riley Brockington, City Councillor
Anthony Chiarello, Assistant to the Councillor
Barbara Haines, Riverside Park Community Association
Attendees: Barb Shea, Denyse Baizana, Lorraine Busby, Jason Dubue,
Laurel Fagervik, Kat Gracies, Al Gullon, Tania Mushka, Piero Narducci,
David Pfeiffer, John Reid
Regrets:
Marilyn Koch, Dianne Nahal

The meeting was held on Zoom at 7 pm.

Agenda Item	Discussion Summary Including any Motions Voted on or Suggested Changes	Follow Up Action
1. Welcome		
2. Approval of the Agenda	Brian welcomed everyone.	
3. Approval of the Minutes	Lynette Joseph-Sankey asked to add an item regarding free resume preparation. Motion: To approve the agenda with the addition. Moved by Sue McCarthy and seconded by Lynette Joseph-Sankey. Motion passed	
4. Reports	A. Treasurer's report Peter Foulger presented the Treasurer's report (attached) Christine Johnson: How much of the balances can we spend? Peter Foulger: It can all be spent depending on what the Board wants.	Peter Foulger to issue a cheque for \$500 to reimburse Barb Shea for expenses for the Get Growing Initiative
	B. E-Vote Results – General Liability Insurance The Governance Committee reviewed insurance options. It was determined that the most cost effective options were available through the City of Ottawa's Community Partners Insurance Program: <ul style="list-style-type: none"> • General Liability Insurance: \$338/yr • Director & Officer Liability Insurance: \$607.24/yr 	

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<p>4. Reports Cont'd</p>	<p>B. E-Vote Results cont'd An E-Vote was held and the board opted to purchase General Liability Insurance to start with a vote of 8 to 3, with one abstention. It was determined that the Board would look into funding alternatives and add the Directors & Officers Liability Insurance once more funding was secured. The General Liability Insurance was put in place in time for the Get Growing Initiative so that volunteers were covered. Some discussion occurred about the City covering some insurance costs. However, the City only covers liability insurance for Associations for programs at City facilities like rinks or single events but this would not cover events held elsewhere.</p>	<p>Board to look into funding alternatives through the Finance Committee.</p>
	<p>C. Councillor's Report (see attached) Question about people walking their dogs along the pathways beside the ponds on the other side of the Airport Parkway – Do dogs have to be on a leash. Riley stated that the pathways are not considered an off leash area but that he would check with Bylaw Christine Johnson mentioned an encounter at that location with a dog jumping on her and an unpleasant interaction with the owner.</p> <p>Urban Boundary Review and Decision Tania asked about the possibility of influencing the implementation of the urban boundary decision for environmental considerations like tree canopy, small parks and development near transportation hubs.</p> <p>Riley Brockington: The Official Plan is still open to discussion and there will be opportunities for input as part of the development of the Official Plan. The City owns land near transit hubs and one option is to give the land to developers with the condition that they build affordable housing.</p>	<p>Riley Brockington to confirm with Bylaw</p> <p>Tania Mushka to send an email to Riley. Riley will follow up with the City Manager</p> <p>The HCCA City Services Committee will monitor the urban boundary issue with the Councillor</p>

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5. Business Items	<p>A. 906 Plante (at Condor) Rock Garden Laurel Fagervik and David Pfeiffer have made a rock garden on the corner because there's too much salt to grow anything. Bylaw has sent them a Notice of Violation, ordering them to remove it</p>	<p>Riley to meet wit Laurel, David and the Bylaw Officer. Brian Wade to write a letter of support</p>
	<p>B. Get Growing Program (slide show attached) The idea was to get people to grow food in their own backyards. The project covered the whole community. Posters were put up on mailboxes; pages were created on the Hunt-Club.ca site and a page was added to the Hunt Club Community Association Facebook page. Therewas an initial budget of \$500 to buy seeds and seedlings, supplemented by \$200 private donations and donations by corporate sponsors of seeds and seedlings. The project was a great success. 477 packages of seeds and 445 seedlings were distributed and planted.</p> <p>The core project group was Barb Shea (Project Lead), Tania Mushka, Christine Johnson, Lorraine Busby, Kat Gracie, Jason Dubue</p>	<p>Survey Registered Gardeners Ongoing education/awareness through social media Next year's budget Maintain list of volunteers and sponsors Maintain written material such as How to Start a Vegetable Garden</p>
	<p>C. Governance Committee (minutes attached) The Governance Committee met on Friday, May 15th to discuss and review the recommendations in the Governance Action Plan resulting from the Board retreat held in February 2020. It was determined that 2 new committees should be established: A Finance Committee and a City Services Committee. Motion: That the Hunt Club Community Association board of directors accept the recommendation of the Governance Committee and create a finance committee to assist with the creation of an annual budget, conduct an annual review, develop financial policies & procedures and research funding sources. Moved by Sue McCarthy, seconded by Peter Foulger, carried.</p>	<p>Peter Foulger will be the Chair Call for more volunteers</p>

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5. Business Items cont'd	<p>C. Governance Committee (cont'd) Motion: That the Hunt Club Community Association board of directors accept the recommendation of the Governance Committee and create a city service committee to assist with the monitoring, research and creation of the association's position on matters that relate to city services such as planning, development and transportation. Moved by Peter Brimacombe, seconded by Christine Johnson, carried.</p>	<p>Peter Brimacombe will be a member Call for more volunteers</p>
	<p>D. Board Updates Barb Shea has resigned from the board</p>	<p>Call for a member of the board to take on the role of Chair of the Environment Committee</p>
	<p>Christine Johnson: Since she was President, six board members have come and gone and now Barb has resigned. They are all good people. She feels the need for more enthusiasm. There has to be more cohesion and cooperation and shared effort. We need to examine our role and what commitment we are prepared to make. We have to move forward.</p>	<p>Recruit new directors and for the Annual General Meeting in November</p>
	<p>E. Communication Projects Updates</p>	
	<p>Website & Social Media Brian Wade: Kat and Jason are spear heading our newly formed promotions group, under the direction of the VP and the President. This group will work to help inform the community about who we are and what we do. Right now, we are focusing on our website, which will be organized into three main parts: Our Association, Our Community, News and Events. Jason is a web developer and will be using his expertise to redesign our site. Kat has taken on the role of Social Media Coordinator and shared some of her thoughts with those in attendance about how we will use Facebook to engage the community</p>	<p>Launch new website and refresh HCCA social media. Provide updates to board on progress</p>
	<p>Free Resume Preparation Lynette Joseph-Sankey: COVID-19 has caused a lot of people to lose jobs. As a career counsellor she will give anyone who signs up a free resume. She would like to help match people who need jobs with job opportunities.</p>	<p>Post link on HCCA website and social media</p>
<p>Adjournment of meeting: 9:20 pm. Date of next meeting: September 14th at 7 pm.</p>		