

# Meeting Minutes » November 1, 2021

## Hunt Club Community Association - Annual General Meeting

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Present:

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|--|------------------------------|
| 1. Brian Wade, President                 | 16. John Sankey              |
| 2. Sue McCarthy, Vice President          | 17. Cathy Bourguignon        |
| 3. Sabine Barakat, Treasurer             | 18. France Picard            |
| 4. Jason Dubue, Secretary                | 19. Barb Shea                |
| 5. Christine Johnson, Director           | 20. Peter Brimacombe         |
| 6. John Reid, Director                   | 21. Norman & Patricia McLeod |
| 7. Kat Dubue, Director                   | 22. Piero Narducci           |
| 8. Marilyn Koch, Director                | 23. Matt Page                |
| 9. Lynette Joseph-Sankey, Director       | 24. Denyse Baizana           |
| 10. Peter Foulger, Director              | 25. Kathy Wright             |
| 11. Zivana Pavic, Director               | 26. James Mihaychuk          |
| 12. Riley Brockington, City Councillor   | 27. Joanne MacEwan           |
| 13. Andrew Sutton, Assistant to Riley    | 28. Ryan St Jean             |
| 14. John Fraser, Ottawa South MPP        | 29. Dominic Lozada           |
| 15. Carolyn Kropp, Office of John Fraser | 30. Dave Coyle               |

Regrets: Abiodun Mosuro (Director), Audrey Bélanger Baur

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## 1. Welcome and Introductions

### a. Introductions

Brian welcomed everyone to the 2021 Annual General Meeting.

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## 2. Approval of the Agenda

### a. Agenda: Nov 1, 2021

[https://hunt-club.ca/meetings/2021-11-01\\_agenda.pdf](https://hunt-club.ca/meetings/2021-11-01_agenda.pdf)

- Addition of “VP’s Report” to [8. Other]
- Addition of “Social Media Accounts” to [8. Other]
- Addition of “Maudlin Matilda McEwan Community Garden Annual Report” to [8. Other]

***Motion:*** To accept the agenda for this meeting, with the above changes.

*Moved by Peter Foulger, seconded by Jason Dubue, carried by vote*

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### 3. Community Check up

#### a. City Councillor, Riley Brockington's (River Ward)

[https://hunt-club.ca/meetings/2021-11-01\\_counsellors.pdf](https://hunt-club.ca/meetings/2021-11-01_counsellors.pdf)

Riley provided a summary of the year in review and development issues to keep an eye on.

Riley introduced a new colleague, Andrew Sutton from the River Ward office. Andrew attended the AGM on his first day, and will be assisting Riley on Hunt Club files.

Riley suggested that the Library Services committee meet soon to discuss the need for a Hunt Club Library branch, even before the Facilities Master Plan comes to a conclusion.

John Sankey commented that lowering speed limits tend to create an opposite effect, unless visual narrowing initiatives are also involved. Would be willing to discuss further with Riley.

#### b. John Fraser, MPP for Ottawa South

Pandemic: Ontarians and especially people in Ottawa have been doing well in following public health measures and vaccine rates. Overall in a better position than anticipated for the fourth wave.

Environment: The government's record regarding climate change has not been progressive.

Christine Johnson asked "Are there any provincial jurisdictions over federal crown land, such as a forest or wood lot?" if John Fraser could get back to her regarding this question please.

Fraser: Possibly if endangered species are involved, but generally provincial governments don't have as much pull on federal issues.

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### 4. Approval of Minutes

#### a. Minutes for June 7, 2021

[https://hunt-club.ca/meetings/2021-06-07\\_minutes.pdf](https://hunt-club.ca/meetings/2021-06-07_minutes.pdf)

**Motion:** To approve the minutes for June 2021.

Moved by Sue McCarthy, seconded by Zivana Pavic, carried by vote.

#### b. Minutes for October 4, 2021

[https://hunt-club.ca/meetings/2021-09-13\\_treasurers.pdf](https://hunt-club.ca/meetings/2021-09-13_treasurers.pdf)

(\*Amended with Zivana's suggestions to items 4 and 5)

**Motion:** To approve the minutes for October 2021.

Moved by Lynette Joseph-Sankey, seconded by Sabine Barakat, carried by vote.

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## 5. Finance

### a. Treasurer's Report

[https://hunt-club.ca/meetings/2021-11-01\\_treasurers.pdf](https://hunt-club.ca/meetings/2021-11-01_treasurers.pdf)

- Expecting a donation cheque from Bayview Public School (for the Butterflyway Project)
- Zivana will provide receipts for claims.

### b. 2020-2021 Financial Review

Balance Sheet: [https://hunt-club.ca/meetings/2021\\_hcca\\_balance%20sheet.pdf](https://hunt-club.ca/meetings/2021_hcca_balance%20sheet.pdf)

Statement of Operations: [https://hunt-club.ca/meetings/2021\\_hcca\\_statement%20operations.pdf](https://hunt-club.ca/meetings/2021_hcca_statement%20operations.pdf)

- New online-store offers 1-3 year option for memberships, so the membership revenue looks higher than past years. The “Square” payment processing system also takes a small portion of each membership transaction.
- Cash-basis of accounting rather than accrual.
- GetGrowing: \$300 was from HCCA, \$300 was a donation from Riley Brockington. Because the donation was provided later than this balance sheet—and using cash-basis accounting, next year's balance sheet will appear that Riley donated \$600, but it is in fact \$300 for each year.
- Room rental at the community centre covers administrative items and cleaning staff. Our most recent fee was \$7.50/hr plus tax in 2019-2020. This is a very reasonable rate.

### c. Draft 2021-2022 Budget

Fiscal year, August to July: [https://hunt-club.ca/meetings/2021\\_budget.pdf](https://hunt-club.ca/meetings/2021_budget.pdf)

- This draft budget is meant as a guideline to help keep items in check, and the next board can choose to approve it in future meetings.
  - Insurance tripled in cost (\$1500) over the previous year (\$500). The board anticipated using City property using the insurance offered by the City of Ottawa.
  - Will Zoom meetings continue along with in person meetings?
  - FCA fee was donated by Brian Wade, and anticipated to be ongoing.
  - Volunteers who help out with HCCA events, there is a low risk that something could happen. Perhaps we try to raise funds for General Liability insurance to cover these possible risks? GetGrowing is limited without any type of insurance, and Barb highly encourages that HCCA purchase at least GL insurance.
  - Insurance is a shared concern among all community associations, and this topic is of interest with The Federation of Citizens Associations. Christine Johnson would be happy to discuss this with the new board members moving forward.
  - If there are questions, omissions or changes please contact Brian Wade
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## 6. Governance

### a. President's Annual Report

Things that the board were able to accomplish in the past year include:

Basketball courts in McCarthy park; Upland Park officially adopted and participated in the new naming; officially taken stream watchers responsibilities in Hunt Club Creek; Library Services committee has strongly advocated for HC area; we provided comments on the Ward Boundary review which would have split up our neighbourhood; we provided Christmas storytelling readings along with a Santa appearance; officially opened the Maudlin Matilda McEwan Community Garden; another successful year for GetGrowing seedling distribution; addressed abandoned shopping carts; reviewed the vacant unit tax; talked about the pathway on Twyford—Riley has helped to get a cut in the curb for accessibility; encouraged butterfly/pollinator gardens; analyzed board of director responsibilities and insurance; reviewed Parks & Recreation facilities master Plan; talked about development issues for Hunt Club Forest, and talked about McCarthy Road curve safety issues.

- We did not have a lot of the usual events because of the pandemic.
  - Membership goal of 150 members has been reached.
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## 7. Elections for 2021-2022

### a. President

Peter Brimacombe has stepped forward for President

***Motion:** To accept Peter Brimacombe as new President for 2021-2022  
Moved by Christine Johnson, seconded by Sabine Barakat, carried by vote.*

### b. Board of Directors

A new board will be installed by acclimation. More available positions than applications.

Returning directors: Lynette Joseph-Sankey, Peter Foulger, Peter Brimacombe.

New members: Matt Page, Audrey Bélanger Baur.

***Motion:** To acclaim each member as our new 2021-2022 Board of Directors.  
Moved by Christine Johnson, seconded by Sue McCarthy, carried by vote.*

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## 8. Other Business

### a. VP's Progress Report

[https://hunt-club.ca/meetings/2021-11-01\\_vp\\_report.pdf](https://hunt-club.ca/meetings/2021-11-01_vp_report.pdf)

- Suggest to stay engaged with the community—know what they need and want.
- Find avenues for additional funding so we can continue events that are engaging.

### b. Social Media Accounts

Encourage the new board to continue using social media accounts to engage and get key messages out to the community.

- Constant Tweets & Facebook accounts to keep followers interested & informed.
- Perhaps find volunteers who can be involved in content creation.

### c. Maudlin Matilda McEwan Community Garden Reports

Year End Report: [https://hunt-club.ca/meetings/2021-11-01 MMMCG\\_report.pdf](https://hunt-club.ca/meetings/2021-11-01 MMMCG_report.pdf)

Bookkeeping: [https://hunt-club.ca/meetings/2021-11-01\\_MMMCG\\_bookkeeping.pdf](https://hunt-club.ca/meetings/2021-11-01_MMMCG_bookkeeping.pdf)

Balance Sheet: [https://hunt-club.ca/meetings/2021-11-01\\_MMMCG\\_balance.pdf](https://hunt-club.ca/meetings/2021-11-01_MMMCG_balance.pdf)

- Pastor of the church has offered an additional 2 plots for the community garden
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## 9. Adjournment of Meeting

### a. Next meeting: Monday, December 6, 2021

A reminder that HCCA membership renewals are due, if not paid yet.

Past tradition for the new President (Peter Brimacombe) to close out the AGM.

- A challenging year ahead, we will follow up on past projects as much as possible.
- Will reach out to past members for guidance and information.
- Insurance is an important issue for key projects (GetGrowing) and volunteers.

***Motion:*** To adjourn the meeting.

*Moved by Peter Brimacomb, seconded by Peter Foulger, carried by vote.*

Meeting adjourned at 21:01, Next meeting will be on Monday December 6 at 19:00