

## HCCA Committees

### 1. Governance Committee

#### Mandate

*Propose any necessary changes to the Bylaws, or any other governing documents before the end of the term, in order to promote the effective functioning of the Association. Ensure that the Association's bylaws are in accordance with Ontario's Not-for-Profit Corporations Act.*

Chair: HCCA President – Audrey Bélanger Baur

To join as a member, please make your interest known now by email to the chair of the Committee.

#### Action items:

- Establish a Code of Conduct
- Training for Board Members
- Values and Direction of the HCCA Statement
- *Review of the bylaws and Constitution*

### 2. Finance and Fundraising Committee

#### Mandate

Assist the treasurer in managing the Association's finances, and coordinate fundraising strategies between different project teams.

Chair: HCCA Treasurer – Brian Wade

To join as a member, please make your interest known now by email to the chair of the Committee.

#### Action items:

- Research and apply to grants available to the HCCA
- Identify funding streams and fundraise
- Liaise with donors and thank them
- Produce the treasurer's reports



### 3. Communications, Outreach, and Events Committee

#### Mandate

*Inform the membership of community and Association events, engage with community events through various media, coordinate events hosted by the Association, advertise the HCCA to the community, and encourage residents to join the Association.*

Chair: HCCA Secretary – Patrick Morton

To join as a member, please make your interest known now by email to the chair of the Committee.

#### Action items:

- Add an HCCA calendar with events on the website
- Coordinate social media campaigns for HCCA events and activities
- Feasibility assessment of hybrid meetings
- Re-launch the HCCA Newsletter
- Outreach and encourage residents and local businesses to join the HCCA

### 4. Community Safety and Transportation Committee

#### Mandate

*Identify priorities for the Association to improve transportation and safety in the neighbourhood, and work with partners such as our City Councilor to advocate for these priorities. Inform the membership on transportation and safety best practices, related issues and events.*

Chair: HCCA Director – Melissa Maclsaac

To join as a member, please make your interest known now by email to the chair of the Committee.

#### Action items:

- Pilot a speed study of high vulnerability streets in Hunt Club
- Advocate for safe infrastructure for children and vulnerable road users
- Advocate for balance transportation mode access in Hunt Club
- Develop and/or present educational material on transportation design best practices to the membership
- Prepare statements on the HCCA's position concerning various transportation issues affecting the community
- Keep the membership informed of developments, e.g. related to the City's Transportation Masterplan



## 5. Affordable Housing and City Planning Committee

### Mandate

*Coordinate the Association's response to planned developments in the neighbourhood and other public engagement events. Inform the membership on affordable housing, and city and provincial planning related issues, regulations/legislation and events.*

Chair: HCCA Director – Patrick Morton

To join as a member, please make your interest known now by email to the chair of the Committee.

### Action items:

- Inform the membership on local/provincial issues and prepare the HCCA's official position
- Develop and/or present educational material on affordable housing challenges and solutions the HCCA can advocate for and/or implement at the very local level
- Engage local community groups advocating for affordable housing developments
- Advocate for diverse and affordable housing at all income levels at all levels of government

## 6. City Services and Municipal Financial Equity Committee

### Mandate

Coordinate the Association's city advocacy for improved amenities and city services, including library services, postal services, and an enclosed dog park, in the Hunt Club Community Association's boundaries. Review the City's tax revenue distribution by location and source against the cost of services by location and source to advocate for a more equitable distribution of services and to improve services' access in Hunt Club. Inform the membership on the health of Ottawa's municipal finances, anticipated changes to service levels, related issues and events.

Chair: HCCA Director – Mary Nduati

To join as a member, please make your interest known now by email to the chair of the Committee.

### Action items:

- Prepare advocacy campaigns to secure essential services for Hunt Club residents (e.g. library services and postal services)
- Prepare a business case to secure an enclosed dog park in Hunt Club
- Inform the membership on upcoming changes to City services
- Conduct a review of the financial health of the City of Ottawa understanding how this affects Hunt Club in securing essential local services



## 7. Environment Committee

### Mandate

*Identify priorities for the Association to improve the environment and common green spaces in the neighbourhood. Coordinate environment-related project teams. Inform the membership on environmental sustainability, parks, and related issues and events.*

Chair: Piero Narducci

To join as a member, please make your interest known now by email to the chair of the Committee.

### Action items:

- Continue and expand HCCA environmental programs and activities, including Get Growing, the Community Gardens, and Pollinator Gardens
- Engage with local environmental groups to co-host additional events and keep the membership informed of events taking place city-wide
- Produce and/or present educational material on the biodiversity, quality of life, and city drainage benefits of diverse local native and pollinator plants, and introduce the membership to gardening best practices to protect biodiversity