

# **Hunt Club Community Association (HCCA) By-law Review dated 6 March 2026 as adopted on March 11.**

## **Summary of Major Changes.**

### **Context:**

- Recent events regarding the election process for Board members have predicated this review
- The last update was in 2017
- The working group reviewed the whole of Bylaws but also recommends supplemental changes
- The review ensured compliance with Ontario Regulations (ONCA)
- The By-law has been streamlined to flow better
- Group also worked with an interim / previous draft written by Brian Wade
- Clauses for codes of conduct, non-partisanship and donations were added

### **Summary of the Main Changes:**

#### **Election of Board / Directors:**

- Acclamation has been included in the process of electing Board members
- E voting in the event this is required has been clarified

#### **Duties of Board / Directors:**

- Duties have been reviewed and clarified

#### **Membership and Codes:**

- Members who have served a cumulative ten years on the Board are awarded Honorary Life Memberships and deemed to be members in good standing entitled to vote as an eligible member of the Corporation
- Codes of Conduct established for Board Members / Directors as well as for general membership
- The Code for Directors is based on the Federation of Citizens' Association and the one for Members is based on the Glebe Community Association with some modifications

#### **Meetings:**

- Annual Meeting called by the Board is now moved to June with a budget to be presented at the August Regular Meeting

- Members can also call a meeting of the members of the Corporation when requested by five members of the Corporation and given in writing to the Board of Directors
- Regular Meetings held monthly are now considered meetings of the Corporation; that being said, all members present at the regular meeting can vote to make decisions
- Regular Meetings are changed to every other month and are to be held in February, April, August, October and December
- Fixed timelines set for notices of meetings and agendas

### **Voting:**

- President can vote at meetings, not just to settle ties
- Board meetings require a quorum and majority vote carries
- For Regular and Annual meetings no quorum is specified, use a majority vote of those present

### **Finances:**

- Besides Committee Chairs, have included Managers of Projects, Events and Initiatives to have ability to request and manage expenditures, in line with their approved mandates
- Process for tabling, review, adoption and periodic updating of Financial Statements is clarified, such that Treasurer tables at Annual Meeting, an independent review is carried out if required, and at the next Regular Meeting the Financial Statements shall be considered and approved as per the recommendation of the independent reviewer

### **Non-Partisanship:**

- Clause added

### **Donations:**

- Established principle for donations such that HCCA advocacy around planning and zoning disallows any donations to the general funds of the Corporation, other than those sponsorships designated for a specific Event or Project, from any Company engaged in planning or development of transportation and housing in Hunt Club

### **Amending the Bylaws:**

- Bylaws can be amended at any meeting of the Corporation provided that the amendment is proposed in writing by the Board of Directors or when requested in writing by any five members of the Corporation in good standing