

Hunt Club Community Association (HCCA)

Code of Conduct for Board Members / Directors, March 2026

While having a Code of Conduct is not mandatory under law, its purpose is to assist the HCCA Board's ability to fully or effectively realize its vision, mission and priorities. The authority for this Code is referred to in the HCCA's By-laws dated 6 March 2026. It expresses the values of the HCCA organization.

The Code

A Board Member / Director:

- 1.** Acts honestly, ethically and with integrity, at all times.
- 2.** Exercises care and due diligence; and acts reasonably, prudently and in good faith, in the performance of their duties.
- 3.** Makes every effort to attend all Board / Executive meetings and arrive prepared to conduct the business at hand. If unable to attend a Board meeting, Board members are to notify the President / Chair, in advance.
- 4.** Conducts themselves in a respectful manner when dealing with others, and encourages collegial relations among Board members and general members of the Association.
- 5.** Approaches all Board / Executive issues with an open mind, by listening to and considering the different points of view expressed by others.
- 6.** Is not to knowingly make erroneous or defamatory statements about the Association or any Board / Executive member or general member.
- 7.** Upholds the Association's by-laws and policies. Board members support and abide by decisions and positions taken by the Board / Executive.
- 8.** Keeps confidential all information specifically determined, by motion, to be confidential. When uncertain as to whether something is a matter of confidence, Board members are to seek determination by the Board / Executive.
- 9.** Always acts in the best interest of the Association. Board members are to place the interests of the Association and its Board / Executive ahead of their personal interests and to immediately declare any conflicts of interest which arise.
- 10.** In the case that a Board member does not abide by this Code, or if they find themselves in a situation where their continued presence on the Board would cause embarrassment to the Association or would undermine member confidence, they are to tender their resignation.